

Working in Ireland Travel Information Pack

For many, Ireland is a very popular option if you are seeking to extend your working holiday experience or looking to work within a smaller market. The international team has put together this quick reference guide to provide you with some practical advice on how to look for job opportunities within Ireland. It also contains information on visa requirements, tax, bank accounts, accommodation, healthcare and transport.

Finding a job in Ireland

It is vital that you are aware of your job prospects in Ireland prior to your departure. Working closely with our international partners in Dublin, our international team can provide you with personalised feedback and advice on your options based on your resume, skills and experience. They will also provide you with salary trend information and a greater understanding of your expected salary levels.

The team can also advise you on how to tailor your CV for the Irish market, provide advice on interview techniques and most importantly set you up with an interview with one of our relevant partners prior to your departure.

To view some of the live roles that are currently available through our partners, use the search function and select Ireland. Or for more specific information, please contact our International Candidate team via email international@hjb.com.au.

Visas

Before Hamilton James & Bruce's international team can assist with your career in Ireland, it is essential that you possess a relevant visa. For further visa and passport enquires and important information on immigration rules, log on to <http://www.foreignaffairs.gov.ie/services/visa/02.asp>.

Working Holiday Maker Scheme

Ireland offers young professionals between the age of 18 and 30 from Australia, New Zealand, Hong Kong and Canada the chance to work casually to enable them to spend an extended holiday in Ireland. The Working Holiday Visa can only be issued once and may not be renewed. Australian citizens can apply through <http://www.foreignaffairs.gov.ie/services/visa/02.asp>.

Bank accounts

Whilst you are working in Ireland, you will need to have a bank account set up in your name to ensure you receive your weekly earnings. To open an account you may be requested to provide the following information:

- Proof of employment (e.g letter of reference from employer or recruitment agency),
- Proof of your Irish address (e.g. telephone or utility bill),
- Two forms of identification (e.g. passport, driving licence)
- Copies of recent bank statements from your bank in your home country



For more information on Ireland's leading banks, please visit their websites:

- Bank of Ireland – www.bankofireland.co.uk
- National Irish Bank – www.nib.ie
- Ulster Bank – www.ulsterbank.com
- Allied Irish Bank – www.aibgb.co.uk

Tax

If you working via PAYE (Pay As You Earn), then it will be necessary for you to obtain a Personal Public Service Number (PPS Number). This is similar to having a Tax File Number and is essential for tax purposes. Your PPS number will also help you access benefits and information from public services such as Social Welfare, Revenue and Public Healthcare.

To obtain your PPS number you will need to contact the local Social Welfare Office in Ireland. You will need the following items:

- Passport
- Work Permit
- Proof of Irish Address, bank account letter, gas bill, etc

Filing a Tax Return

The 'tax year' in Ireland operates on a calendar year basis (January – December). At the start of each 'tax year', you will receive a statement from the Revenue Commissioners. This statement is a "notice of determination of tax credits and standard rate cut-off point". Tax credits are the part of your income for which you are not liable for tax. This amount will depend on the value of your credits. For each pay period, you pay tax at the standard rate of (20%) up to your standard rate cut-off point. Your standard rate cut-off point is calculated by the Revenue Commissioners and is adjusted for your rate band.

Health Insurance

The Irish National Health Plan does not automatically cover you. You should check with your insurance broker before travel if your health plan is valid in Ireland.

Accommodation

Finding accommodation when you first come to live in Ireland can be a job in itself. However there are many options that provide budget accommodation before you find longer-term accommodation. For more details contact the following website: www.go.ireland.com

Alternatively if you are wishing to lease a property then the Evening Herald newspaper always advertises accommodation listings. The Irish Independent (owner of the Evening Herald) advertises a main property supplement every Thursday. For those who are wishing to rent or share a flat then you can find a complete listing of properties available to lease at www.daft.ie.

More Information

If you require further information or a personalised response please email international@hjb.com.au.